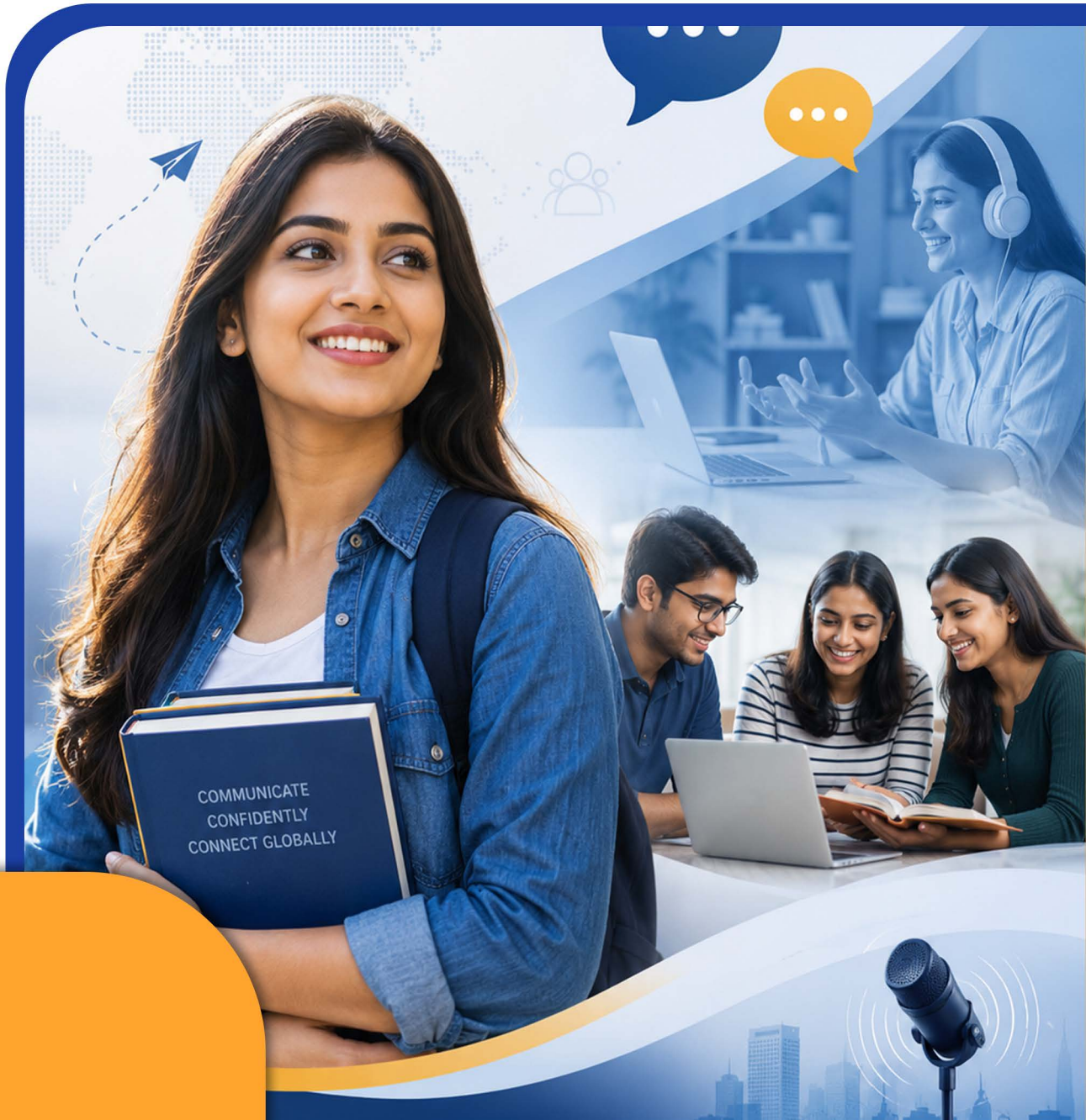
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FOUNDATION OF
COMMUNICATIVE ENGLISH

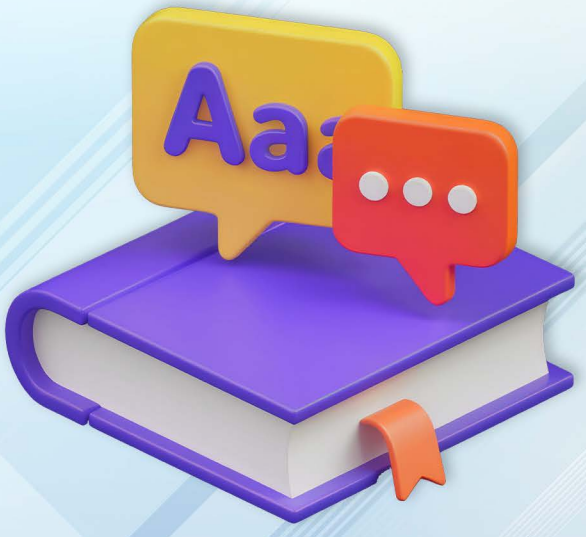


COURSE OVERVIEW

This course offers a structured and practical introduction to the core principles of effective communication. It begins by helping learners understand what communication is, how the communication process works, and the key elements involved in sending and receiving messages.This course offers a structured and practical introduction to the core principles of effective communication. It begins by helping learners understand what communication is, how the communication process works, and the key elements involved in sending and receiving messages.This course offers a structured and practical introduction to the core principles of effective communication. It begins by helping learners understand what communication is, how the communication process works, and the key elements involved in sending and receiving messages.This course offers a structured and practical introduction to the core principles of effective communication. It begins by helping learners understand what communication is, how the communication process works, and the key elements involved in sending and receiving messages.

COURSE OBJECTIVE

After completing this course, learners will develop a strong foundation in English language and communication, including grammar, sentence structure, and effective use of language in different contexts. They will be able to communicate clearly and confidently in personal, academic, and professional settings, apply business communication skills, and use AI tools to enhance their learning and communication practices. Learners will also gain the ability to adapt their communication style based on audience and purpose, ensuring clarity and effectiveness in every interaction.



SKILLS LIST

- English Grammar Proficiency
- Sentence Construction
- Verbal Communication
- Written Communication
- Business Communication
- Email Writing
- Presentation Skills
- Active Listening
- Interpersonal Skills
- Professional Etiquette
- Critical Thinking
- Audience Analysis
- AI Tool Usage
- Adaptive Communication

ELIGIBILITY

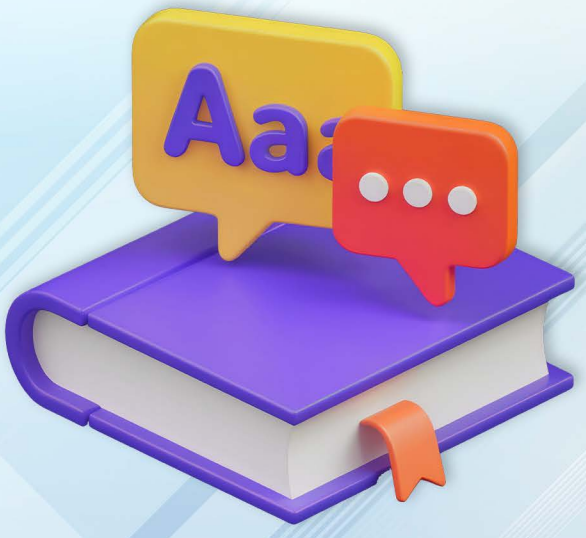
Program Highlights

Eligibility - 10+ 2

No. of Session -91

Language-English

Shareable certificate- Yes



CURRICULUM

BASICS OF ENGLISH LANGUAGE

Building Blocks of English	➤ Parts of Speech (Basics) ➤ Sentence Structure ➤ Tenses – Introduction ➤ Mod-1 Self-Learning Material (SLM) ➤ Mod-1 Formative Assessment (FA) MCQ Quiz
Basics of English Language	➤ Articles, Prepositions, and Conjunctions ➤ Modifiers and Sentence Variety ➤ Question Formation and Negation
English in Various Contexts	➤ English in Everyday Communication ➤ English in Academic and Professional Contexts ➤ English in the Global Arena ➤ Mod-3 Self Learning Material (SLM) ➤ Mod-3 Formative Assessment (FA) MCQ Quiz

CURRICULUM

WRITTEN COMMUNICATION

Composition & Descriptive Essay Writing	➤ Fundamentals of Composition Writing ➤ Paragraph Writing ➤ Writing Descriptive Essays ➤ Mod-4 Self-Learning Material (SLM) ➤ Mod-4 Formative Assessment (FA) MCQ Quiz
Grammar, Unseen Passages & CV Drafting	➤ Unseen Passage ➤ Introduction to CV Writing ➤ Basics of Grammar and Sentence Construction ➤ Mod-5 Self Learning Material (SLM) ➤ Mod-5 Formative Assessment (FA) MCQ Quiz
Report Writing & Digital Communication	➤ Understanding Report Writing ➤ Writing Reports: Formal Report Writing & Informal Report Writing ➤ Writing for Digital Platforms

CURRICULUM

	➤ Mod-6 Self-Learning Material (SLM)
	➤ Mod-6 Formative Assessment (FA) MCQ Quiz

BUSINESS COMMUNICATION

Professional Communication Skills	➤ Introduction to Business Communication
	➤ Presentation Skills
	➤ Professional letters
	➤ Mod-7 Self-Learning Material (SLM)
	➤ Mod-7 Formative Assessment (FA) MCQ Quiz
Critical Media Analysis	➤ Writing Movie Reviews
	➤ Critical Analysis of Movie
	➤ Critical Analysis of Advertisement
	➤ Mod-8 Self-Learning Material (SLM)
	➤ Mod-8 Formative Assessment (FA) MCQ Quiz

CURRICULUM

Time Management and Professional Etiquette	➤ Writing E-mails
	➤ Meeting & Telephonic Etiquette
	➤ Importance of Time Management
	➤ Mod-9 Self-Learning Material (SLM)
	➤ Mod-9 Formative Assessment (FA) MCQ Quiz

PERSONALITY DEVELOPMENT

Self-Awareness & Personal Assessment	➤ Self-Awareness & Its Importance
	➤ Identify your Strength & weekness
	➤ SWOT Analysis
	➤ Mod-10 Self-Learning Material (SLM)
	➤ Mod-10 Formative Assessment (FA) MCQ Quiz
	➤ Your Goals and Objectives
Grooming, Goals & Physical Development	➤ Importance of Physical Development

CURRICULUM

	➤ Grooming- Definition & Importance
	➤ Mod-11 Self-Learning Material (SLM)
	➤ Mod-11 Formative Assessment (FA) MCQ Quiz
Mock Interviews & Group Discussion	➤ Mock Interviews
	➤ Conduction of Mock Interviews
	➤ Group Discussion Part I
	➤ Group Discussion Part II
	➤ Mod-12 Self-Learning Material (SLM)
	➤ Mod-12 Formative Assessment (FA) MCQ Quiz

DEVELOPING CRITICAL THINKING

Critical Analysis of Short Stories	➤ Critical Analysis of Short Stories
	➤ Ruskin Bond – The Cherry Tree
	➤ Mulk Raj Anand – Two Lady Rams
	➤ Mod-13 Self-Learning Material (SLM)

CURRICULUM

	➤ Mod-13 Formative Assessment (FA) MCQ Quiz
Advanced Critical Thinking and Reasoning	➤ R.K. Narayan – An Astrologer's Day
	➤ Develop Thought Process
	➤ Aptitude Building
	➤ Mod-14 Self-Learning Material (SLM)
	➤ Mod-14 Formative Assessment (FA) MCQ Quiz
Aptitude, Mindset, and General Awareness	➤ Logical & Creative Thinking
	➤ Growth & Learning Mindset
	➤ Tips to improve General Awareness
	➤ Tips to improve General Awareness
	➤ Mod-15 Self-Learning Material (SLM)
	➤ Mod-15 Formative Assessment (FA) MCQ Quiz

EMOTIONAL DEVELOPMENT

Emotions, Empathy, and Positive Attitude	➤ Understanding and Managing Emotions
	➤ Understanding Empathy

CURRICULUM

	▸ Developing a Positive Attitude
	▸ Mod-16 Self-Learning Material (SLM)
	▸ Mod-16 Formative Assessment (FA) MCQ Quiz
Stress Management, Team Spirit, and Motivation	▸ Basics of Stress Management
	▸ Building Team Spirit
	▸ Staying Motivated
	▸ Mod-17 Self-Learning Material (SLM)
	▸ Mod-17 Formative Assessment (FA) MCQ Quiz
Responsibility, Forgiveness, and Adaptability	▸ Responsibility & Accountability
	▸ Understanding Forgiveness
	▸ Acceptance and Adaptability
	▸ Mod-18 Self-Learning Material (SLM)
	▸ Mod-18 Formative Assessment (FA) MCQ Quiz

CURRICULUM

FOUNDATIONS OF COMMUNICATION

Communication: Meaning, Process, and Types	➤ What is Communication?
	➤ Communication Process & Elements
	➤ Types of Communication – Verbal, Non-Verbal, Written, Visual
	➤ Mod-19 Self-Learning Material (SLM)
	➤ Mod-19 Formative Assessment (FA) MCQ Quiz
Barriers, 7 Cs, and Cross-Cultural Communication	➤ Barriers to Effective Communication
	➤ 7 Cs of Communication
	➤ Communication Across Cultures
	➤ Mod-20 Self-Learning Material (SLM)
	➤ Mod-20 Formative Assessment (FA) MCQ Quiz
Empathy, Emotional Intelligence, and Active Listening	➤ Empathy in Communication
	➤ Emotional Intelligence in Communication

CURRICULUM

	▸ Active Listening in Communication
	▸ Mod-21 Self-Learning Material (SLM)
	▸ Mod-21 Formative Assessment (FA) MCQ Quiz

IMPROVING VERBAL COMMUNICATION

Building Confidence in Speaking	▸ Definition & Importance-Verbal Communication
	▸ Building Confidence in Speaking
	▸ Public Speaking
	▸ Mod-22 Self-Learning Material (SLM)
	▸ Mod-22 Formative Assessment (FA) MCQ Quiz
Pronunciation, Storytelling & Active Listening	▸ Pronunciation & Clarity
	▸ Storytelling & Narration
	▸ Active Listening Skills
	▸ Mod-23 Self-Learning Material (SLM)
	▸ Mod-23 Formative Assessment (FA) MCQ Quiz

CURRICULUM

Picture Description, Interview & Non-Verbal Communication	➤ Picture Description ➤ Interview Communication Skills ➤ Using Non-Verbal Communication- Tips to Improve Body Language ➤ Definition & Importance- Verbal Communication ➤ Mod-24 Self-Learning Material (SLM) ➤ Mod-24 Formative Assessment (FA) MCQ Quiz

ENGLISH IN PROFESSIONAL AND GLOBAL CONTEXTS

Fundamentals of Professional Communication	➤ Fundamentals of Professional Communication ➤ Understanding Workplace Jargon ➤ Using Jargon Effectively ➤ Mod-25 Self-Learning Material (SLM) ➤ Mod-25 Formative Assessment (FA) MCQ Quiz

CURRICULUM

Evolution & Varieties of English	➤ Evolution of English Language ➤ Varieties of English ➤ English in Global Contexts ➤ Mod-26 Self-Learning Material (SLM) ➤ Mod-26 Formative Assessment (FA) MCQ Quiz
Speaking as an Active Skill	➤ Understanding Speaking as an Active Skill ➤ Components of Effective Speaking ➤ Strategies for Improving Speaking Skills ➤ Mod-27 Self-Learning Material (SLM) ➤ Mod-27 Formative Assessment (FA) MCQ Quiz

USING AI IN COMMUNICATIVE ENGLISH

AI for Vocabulary & Grammar	➤ AI for Vocabulary Building ➤ AI for Grammar Checking & Writing

CURRICULUM

	▸ AI for Speaking & Pronunciation Practice
	▸ Mod-28 Self-Learning Material (SLM)
	▸ Mod-28 Formative Assessment (FA) MCQ Quiz
AI for Plagiarism, Assignments & Interviews	▸ AI for Plagiarism Detection & Academic Honesty
	▸ AI for Assignment & Essay Support (Ethical Use)
	▸ AI for Interview & Presentation Practice
	▸ Mod-29 Self-Learning Material (SLM)
	▸ Mod-29 Formative Assessment (FA) MCQ Quiz
AI for Creative Writing, Pronunciation & Translation	▸ AI for Creative Writing and Storytelling
	▸ AI-based Pronunciation Dictionaries
	▸ AI for Real-time Translation & Communication
	▸ Mod-30 Self-Learning Material (SLM)
	▸ Mod-30 Formative Assessment (FA) MCQ Quiz
	▸ e-Book SLM of Course Course SA MCQ Assessment